

Coronavirus (COVID-19) Risk assessment		
Establishment: Puddle Ducks	Assessment by: Jacqueline Stratford-Parker	<b>16th March 2021</b> <b>January 2021</b> <b>Closed 14th</b> <b>December</b> <b>Date 11th</b> <b>September 2020</b> <b>Date 10th August</b> <b>2020</b> <b>Date 30th July</b> <b>2020</b> <b>Date amended 2nd</b> <b>July 2020</b> <b>Date: May 2020</b> <b>June 2021</b>
Review Date: September 2020	<b>Red</b> – high risk <b>Yellow</b> – medium risk <b>Green</b> - little or no risk	

Focus	Area of consideration	Recommendation	Risks and level of risks

Children	Drop off	<ul style="list-style-type: none"> <li>• Families to wait in their cars till a member of staff comes to them to collect their child children will then be returned to parents in the same way.</li> <li>• P Parents are to demonstrate social distancing at all times. A member of staff will be in the Play area to welcome children and take Bags to go onto Puddle Ducks.</li> <li>• Only children who are symptom free or have completed the required isolation period attend the setting.</li> <li>• On arrival at the Puddle Ducks, it is reasonable to ask if parents, children or any member of the household have any of the symptoms of COVID-19 (high temperature or a persistent cough). If the answer is yes, they should not be allowed to leave their child at the setting. The child cannot return until a negative test result has been confirmed and agreed return with preschool or current isolation guidelines followed.</li> <li>• No toys, teddys or blankets (or similar) to be brought in from home. Unless agreed.</li> <li>• Children to enter Puddle Ducks and staff take them to wash hands thoroughly on arrival at Puddle Ducks.</li> <li>• Encourage children to avoid touching their face, eyes, nose and mouth.</li> <li>• All children coming to Puddle Ducks should avoid all non-essential public transport travel, and outside of setting hours, follow national guidelines for social interaction.</li> <li>• Any child who has been told to shield or who is clinically vulnerable or live in a household with someone who has been advised to shield or is clinically vulnerable cannot attend the setting, unless they are given permission to do so.</li> <li>• Any child who has taken any form of paracetamol or ibuprofen will not be allowed into preschool for 48hours after symptoms have ended( we are aware that children who are teething may require this).</li> <li>• Any child who displays signs of a cold will not be allowed in preschool until 48hours after symptoms have ended and a negative test result.</li> <li>• Children taking time to settle after prolonged break and change in routine.</li> <li>• Only parents who are symptom free and or have completed the required isolation periods will be able to drop</li> </ul>	<ul style="list-style-type: none"> <li>• PARENTS ARE NOT PERMITTED TO ENTER THE BUILDING. We have added also for the parents to stay in cars so that we can reduce queuing and supporting social distancing with families, some families might not stay in the car encouraging others to follow suit to try and be quicker!</li> <li>• Families will not stick to staggered times or use good time management</li> <li>• Families will not stick to social distancing</li> <li>• Families could not be truthful about household health</li> <li>• Children will want toys/teddies/blankets from home, raising risk of contamination</li> <li>• Only 1 adult per family to drop off/collect, limit siblings that come with them where possible.</li> <li>• Staff will not challenge families about health</li> <li>• Hands will not be washed thoroughly We will do this in the setting</li> <li>• Children will touch face, hands, mouth</li> <li>• Non-essential travel and social interaction guidelines not followed by staff and families</li> <li>• Families not telling us children have had medication</li> <li>• Enough staff in to ensure children can adapt easier to routine changes We will reduce the number of children attending going back to just Keyworkers and bring staff back of Furlough</li> <li>• We have carried on with all children being collected from the cars and this is still working</li> <li>• We can monitor this area our selves</li> <li>• We are still applying this and it is working well.</li> </ul>
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Physical distancing/ grouping	<ul style="list-style-type: none"> <li>• Childrens sessions will be organised into groups of attendance, wherever possible these small groups we will try were every possible to keep children in there groups , however their may be a need to put some groups together. But were ever possible the groups will be no bigger that 15 children.</li> <li>• Care routines including provision of snacks should be within the space allocated to each group wherever possible.</li> <li>• The use of communal internal spaces should be restricted as much as possible.</li> <li>• Outdoor spaces should be used by different groups at different times of the day.</li> </ul>	<ul style="list-style-type: none"> <li>• Parents need for childcare, to be able to return to work, will need to be juggled against ratios and “bubbles”.</li> <li>• Staff mixing with different “bubbles” and cross contamination.</li> <li>• Lack of space to have multiple bubbles</li> <li>• We have changed the rooms around moved beds about</li> <li>• We have made arears for children to use and we will try and be outside ear ever possible ether in the play area or woodland.</li> <li>• We have put Diddily and puddle Ducks children together at the moment due to number of children in and staff ratio we are not having more than 15 children in at one time at the moment. Same</li> <li>• As we have more children starting we have split Diddily and Puddle Ducks up on a Monday and Wednesday .</li> </ul>
Play and Learning	<ul style="list-style-type: none"> <li>• Implement social distancing where possible:             <ol style="list-style-type: none"> <li>1. Small groups</li> <li>2. Parents to leave the site promptly after dropping off children.</li> </ol> </li> <li>• Minimise the resources available to those that can be cleaned effectively.</li> <li>• Ensure children wash hands regularly, throughout the day, as well as before eating, after coughing or sneezing.</li> </ul>	<ul style="list-style-type: none"> <li>• Social distancing is virtually impossible with early years children.</li> <li>• Parents will gather in social groups outside premises.</li> <li>• Children will not understand they cannot explore the setting (free flow) or self- select toys and resources.</li> <li>• Parents will not be aloud on the sight</li> <li>• We are still having children in small groups</li> </ul>

Childrens Wellbeing and education

- Children should be supported in developmentally appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue.
- Children should be supported to understand the changes and challenges they may be encountering as a result of COVID-19 and staff need to ensure they are aware of children's attachments and their need for emotional support at this time.
- Provision will not be normal. Limited access to resources. Limited staff and children in each session. Limited learning due to limited resources.
- Play equipment to be minimalised and multiple groups are not to use it simultaneously.
- Minimalise contact and mixing by altering, as much as possible, the environment.
- Removal of soft furnishings, soft toys and toys that are hard to clean.
- Where possible keep children and adults in small groups, keep these groups 2m apart from each other and minimalise contact between them
- Government reasoning – best place to learn and important for mental wellbeing to have social interactions with peers, carers and teachers
- Provision will be based in the Play Area or woodland. Children will need jumper and coat every day, they will also require sun cream to be applied before attending.

- Staff awareness of childrens needs and abilities
  - Staff awareness of children needing more reassurance
  - Follow current guidance on changes to EYFS, relevant to Covid 19 response.
  - Limited learning due to limited resources.
  - Children impacted by limited groups – negative impact on mental wellbeing
  - Not normal provision – negative impact on mental wellbeing mental well being
  - Staff will be focused on cleaning as we go along rather than children
  - Unnatural and unsettling environment
  - Culture of limiting contact with items, people and constant cleaning may instil anxiety in children
  - Children needing more comfort, making them more unsettled and uncomfortable, putting staff and children at further risk
  - Play base curriculum including self-selection and child led will not be able to happen
  - Learning will not be natural and very forced and mental wellbeing will suffer due to unnatural social interactions with peers, carers and teachers
  - Parents will not send child in sun creamed and will not always remember jumper and coat. Preschool clothing not to be used.
  - removed toys, toys will be on a rota and once used that day will be toughly cleaned and be removed for at least 72hr. All cushions and soft toys have been removed, and blankets. Sandpit closed .All books have been removed and will be changed on a daily rota.
- Spray dispenser has be purchased for cleaning of outdoor equipment though out the day, along with a big clean at the end of each day. Reminders to all parents to bring with them what they need for the days and weather.
- With it being winter we have had some cushions and blankets back in the setting they are spared every night with Milton.

<p>Toileting, nappy changing and cleaning up of accidents.</p>	<ul style="list-style-type: none"> <li>• Children should be supported to do as much for themselves as possible.</li> <li>• Limit number of children using sinks, queue to be in bathroom or Rooms to allow for more space.</li> <li>• When changing nappies toilets are to be closed off to all other children.</li> <li>• When changing nappies staff are to wear apron and one pair of gloves. Used nappy, gloves, apron and changer paper are to be double bagged and put into nappy bin to be burnt.</li> <li>• Children should not attend if unwell.</li> <li>• If an accident happens whilst it is dealt with no one else should use the bathroom.</li> <li>• Once the child has been sorted out then the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</li> <li>• Childrens own clothes to be used.</li> </ul>	<ul style="list-style-type: none"> <li>• Children struggle to wait their turn.</li> <li>• Children use to free flow with toilets, they may try to help others</li> <li>• Not being cleaned properly</li> <li>• Children must be accompanied when using the toilet to ensure prompt cleaning and limit contact between children in bathroom</li> <li>• Staff will overuse PPE causing shortages and unwarranted expense</li> <li>• Parents will not send in spare clothing, or enough of it. Preschool clothes are not to be used. Child will have to go home if no home clothes provided.</li> <li>• Staff have been working since the lockdown have maintained good routines and management of cleaning and supporting each child who has attended.</li> </ul>
<p>If a child starts displaying symptoms.</p>	<ul style="list-style-type: none"> <li>• If a child begins displaying a continuous cough or a high temperature, they should be sent home to isolate per the guidelines.</li> <li>• A child awaiting collection should be moved, if possible and appropriate, to a room where they can be isolated behind a closed door. If it is not possible to isolate them move them to an area which is at least 2 metres away from other people. A window should be opened for ventilation. If they need to go to the bathroom while waiting to be collected, the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.</li> </ul> <p>If clinical advice is needed, the setting staff, parent or guardian should go online to NHS 111 (or call 111 if they don't have internet access)</p>	<ul style="list-style-type: none"> <li>• Parents must agree to prompt collection within the new contract, before child starts back a preschool. If a parent cannot agree to prompt pick up, then the child cannot return to preschool</li> <li>• Parents to confirm emergency contact details before child returns, to ensure we have correct telephone numbers</li> <li>• We will have the front door open and the stable door open at all times though out the year uncles extreme wether</li> <li>• We have sent out a Sickness policy related to COVIS with charts and tables regarding signs and what to do should they suspect their child or family member or member of staff show signs we have also put out a chart regarding signs for a common cold flu and allergies to help parents especially with the time of year and cold being around.</li> <li>• We are encouraging parents to keep their children at home if unwell.</li> <li>• We are also not having children in the setting if they have older or yonger children self isolating as children cannot stay away from each other.</li> </ul>

Workforce	Attendance	<ul style="list-style-type: none"><li>• Staff should only attend Puddle Ducks if they are symptom free, have completed the required isolation period or achieved a negative test result.</li><li>• Staff with underlying conditions unable to work as normal</li><li>• Risk assessing with regular health questionnaires for returning staff.</li><li>• Consideration should be given to limiting the number of staff in the Pre-school at any one time to only those required to care for the expected occupancy levels on any given day.</li><li>• All staff coming to the setting should avoid all non-essential public transport travel, whenever possible and outside of setting hours, should minimise social interactions, as per the national guidelines.</li><li>• Practitioners should receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of the children and themselves.</li></ul>	<ul style="list-style-type: none"><li>• Staff to be vigilant on health and stay away if unwell. This is likely to impact on staff finances as we often work through minor illnesses which we will no longer be able to do.</li><li>• Testing is available to all key workers and their households.</li><li>• Current government guidance to be followed.</li><li>• Practitioners to receive a copy of policy and risk assessment documents before return. A copy will be retained at preschool signed by all staff to say that they have received and read a copy.</li><li>• Charts and diagrams to support this have gone out to all Childrens parents.</li></ul>
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Workforce	Wellbeing	<ul style="list-style-type: none"> <li>Practitioners will be working in different groups, however they may cross paths such as before and after school care.</li> <li>Staff will be focused of children and cleaning as we go along</li> <li>Socialisation and interaction will be different with a limit to contact with other adults and the children – this is NOT possible</li> </ul>	<ul style="list-style-type: none"> <li>Limited learning due to limited resources.</li> <li>Children impacted by limited groups – negative impact on mental wellbeing</li> <li>Not normal provision – negative impact on mental wellbeing mental well being</li> <li>Staff will be focused on cleaning as we go along rather than children</li> <li>Unnatural and unsettling environment</li> <li>Culture of limiting contact with items, people and constant cleaning may instil anxiety in children</li> <li>Children needing more comfort, making them more unsettled and uncomfortable, putting staff and children at further risk</li> </ul> <p>This is a worry for children returning after lockdown and parents believe they need social interaction however this will not be the case as children cannot mix like they had before and this can be quite confusing for the children and can in some way be more upsetting for them, we need to monitor the children returning and how they are coping with the new situation.</p> <p>Staff are worried as schools are closed and we are still open to all we are trying to keep groups small and we have shortened our nursery day.</p>
Food Preparation, snack and lunches		<ul style="list-style-type: none"> <li>Be mindful of the number of groups in food area. 1 group at a time.</li> <li>6 people per table.</li> <li>Remove easel and spread tables out.</li> <li>Staff and Children MUST wash hands before prep or eating,</li> <li>Staff and children MUST wash hands after eating.</li> <li>Adults to handle eaten food as little as possible.</li> <li>Children and adults to be responsible for their own food rubbish.</li> </ul>	<ul style="list-style-type: none"> <li>Regular hand washing before prep and eating.</li> <li>Regular hand washing after eating.</li> <li>Children and staff to put their own rubbish in the bin.</li> <li>Adult only to load Dishwasher which is to be used on hot setting not eco.</li> <li>If children are very messy, staff need to use appropriate PPE to clean. We have found that we can manage this with out PPE</li> <li>Limited space for eating. Children at various stages of being self-sufficient. Several children struggle with basic table manners and cough, spit everywhere. We have moved tables around so children are not sat in big social groups anymore</li> </ul>

Workforce and Parents	Physical distancing/ grouping	<ul style="list-style-type: none"> <li>• Wherever possible, staff should remain with the small group of children, the “group” of children who they are allocated to and not come into contact with other groups were ever posible.</li> <li>• Social distancing must be maintained during breaks.</li> <li>• Staff members should avoid physical contact with each other including handshakes, hugs etc.</li> <li>• Where possible, meetings and training sessions should be conducted through virtual conferencing.</li> </ul>	<ul style="list-style-type: none"> <li>• Physical distancing is impossible in early years, even though staff can be vigilant and minimise it.</li> <li>• Staff to engage with virtual conferencing via zoom. This can be done via app on phone/tablet or laptop.</li> </ul> <p>This is more of a worry to my staff at the moment with the rise in cases.</p>
	Training	<ul style="list-style-type: none"> <li>• All staff members must receive appropriate instruction and training on infection control and the standard operation procedure and risk assessments within which they will be operate.</li> </ul>	<ul style="list-style-type: none"> <li>• Training available online for infection control and covid 19. Certificates to be presented/emailed before start date.</li> </ul>
	Physical distancing	<ul style="list-style-type: none"> <li>• Only parents who are symptom free and or have completed the required isolation periods will be able to drop off or collect their child.</li> <li>• Aim to limit drop off and pick up to 1 adult per family and stagger the timings where possible. Parents are to leave promptly and move away from the preschool boundaries whilst maintaining social distancing guidelines.</li> <li>• Consider allowing parents to enter the Pre-school for the purpose of settling in sessions if not doing so would cause a child distress. All measures should be taken to minimise contact between the parent and other children and staff members.</li> </ul>	<ul style="list-style-type: none"> <li>• Parents not following social distancing guidelines will be asked to take leave immediately. If they do not follow the request, they will be asked to take their child home. At this point the committee will be informed and the family will have current guidelines, policy and social distancing measures reinforced to them</li> <li>• Further breaches may result in loss of child’s place at preschool.</li> <li>• Allowing parents to enter premises can put staff and children at risk.</li> </ul>
Parents, committee and Visitors	Communication	<ul style="list-style-type: none"> <li>• Parents should receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of their children and themselves.</li> <li>• Management to clearly and promptly keep all staff informed of changes and details of wages, policies etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Policy and contract to be sent out to each family before return</li> <li>• All families to return a signed contract before return</li> <li>• We are sending our regular news letters app information and information on tapestry to help parents.</li> </ul>



	Visits	<ul style="list-style-type: none"> <li>Attendance to the setting should be restricted to children and staff as far as practically possible and visitors should not be permitted to the pre-school unless essential (e.g. essential building maintenance).</li> <li>Where essential visits are required these should be made outside of the usual Pre-school ours where possible.</li> <li>New family show rounds should be done virtually outside of preschool hours.</li> </ul>	<ul style="list-style-type: none"> <li>Produce virtual tour to go onto website.</li> <li>Unannounced visitors not to be admitted</li> <li>Visitors by appointment only</li> <li>Committee and staff to engage with virtual conferencing.</li> <li>We have added virtual tours too.</li> </ul>
Travel	Travel associated with setting operations	<ul style="list-style-type: none"> <li>Wherever possible staff and parents should travel to the Pre-school using their own transport. If public transport is necessary, current guidance on the use of public transport must be followed.</li> </ul>	<ul style="list-style-type: none"> <li>Guidance not followed</li> </ul>

PPE	Both Workforce and children	<ul style="list-style-type: none"> <li>Wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in some shops. This does not apply to schools or other education settings. Schools and other education or childcare settings should therefore not require staff, children and learners to wear face coverings. Changing habits, cleaning and hygiene are effective measures in controlling the spread of the virus.</li> <li>The majority of staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others. PPE is only needed in a very small number of cases including: <ul style="list-style-type: none"> <li>Children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way</li> <li>If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home. A fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission.</li> <li>Disposable gloves, apron and fluid resistant mask as well as eye protection to be available to staff to use appropriately.</li> <li>Staff to be aware that PPE supplies are available and must be used appropriately i.e. one pair of gloves at a time. Facemasks and eye shields only when a child becomes unwell.</li> <li>PPE may not be available to purchase or be in short supply. Should this happen and all reasonable attempts to get more fails then preschool should close.</li> <li>All PPE, personal and preschool, should be used according to current guidelines. The toughing of masks/shields should be treated in the same way as touching a face. Hands will require washing for at least 20 seconds.</li> <li>New guidance from our Early Years sector on protocol in managing a know or suspected case. Tick list has been added.</li> </ul>
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Cleaning	Undertake regular cleaning	<ul style="list-style-type: none"> <li>• Clean AND disinfect frequently touched surfaces throughout the day.</li> <li>• This includes tables, chairs, resources, equipment, doorknobs, light switches, countertops, handles, toilets, taps, and sinks.</li> <li>• Wear one pair of disposable gloves for cleaning and dispose of immediately after cleaning.</li> <li>• Play equipment to be minimalised and multiple groups are not to use it simultaneously.</li> <li>• Using a disposable cloth, first clean hard surfaces with warm soapy water, then disinfect these surfaces with the cleaning products you normally use.</li> <li>• Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Cleaning not completed</b> thoroughly Put in dishwasher on high setting most thing go in now . Woodland all sprayed down with Milton everywhere.</li> <li>• <b>Cleaning supplies not available</b></li> <li>• <b>Cleaning implemented before closure to be continued,</b></li> <li>• <b>Soft toys and furnishings to be removed from setting, where possible.</b></li> <li>• <b>Resources not in use should be behind plastic covers and disinfected before use.</b></li> <li>• <b>Staff skin will get sore from frequent use of cleaning products, cream to be made available for staff.</b></li> <li>• We are having fortnightly updates from our local authorities regarding all changes accusing in our sector regarding COVID-19</li> <li>• <b>We are cleaning throughout the day and deep clean every night.</b></li> <li>• <b>This is still very much a stick routine.</b></li> </ul>
Cleaning REVIEWS:	Cleaning of electronics	<ul style="list-style-type: none"> <li>• Regularly clean electronics, such as tablets, touch screens, keyboards, telephones and remote controls throughout the day.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>We do this anyway all cleaned iPads too.</b></li> </ul>
	Disposal of potentially contaminated waste	<ul style="list-style-type: none"> <li>• Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged and put in a suitable and secure place, marked for storage until: 1) the individual tests negative; waste can then be put in with the normal waste</li> <li>• the individual tests positive or results not known; then store it for at least 72 hours and put in with the normal waste</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Double bag and put in yellow bin to then be put in the burner to be burnt</b></li> </ul>

## Summer school forest club

- Children will be divided into small groups for the day
- Children will have all of their belongings in their own bags
- Children will be told of boundaries No Lick No Pick routes along with COVID-19 hand washing regularly for at least 20 seconds and distancing how we can do this what it should look like how we can adapt things to our learning and play.
- Children will be taught hygiene for using compost toilet and washing hands etc.
- Falls children hurting themselves
- Track and trace contact information.

It will be hard at first for children not to mix in different areas and we will have to see how this works best tried and error no free flow to different areas.

Hoping that children have all they need for the day spare clothes in case they get wet or muddy parents looking at the weather forecast.

Taking a while to follow new rules some children have not been in school and this will be all new only 4 weeks or even 4 days to teach it in.

Understanding the new COVID-19 ways of play.

All parents to understand that we will pass information on to Track and Trace and if they have been contacted they need to let us know. We however hold this type of information for 21 years under the safeguarding policy.

We will support a child who has hurt themselves and we will cuddle this could put us at risk.

Addressed changes over the last 4 weeks

We have found that it has not been as challenging as we first thought however we have had low number of children and we are aware that the more children we have the more challenging it is.

We have found that if we have had really bad weather it has been more challenging for the children who still want to get all equipment out and cannot.

This has been the a learning curve for all parents children and staff we still have to bring some staff back and train them in how we have managed this paramedic.

This has been the more challenging for the younger children who find it hard and flit from one thing to another not being able to do this.

June 2021

Government announcement 12th June

The government has NOT gone to the next easing of Lockdown so our policy remain the same.

<p><b>Parent Stay and Play</b></p>	<p>We have decided to hold some parent stay and play 1hrs their will be two different groups one in the woodland for older children and one in the play area for younger children. Parents are responsible for their children and will have to scan our QR code on entering the session. They will have to hand sanitize on entering and leaving, parents are to keep a social difference and if they wish can wear face coverings. The area will be cleaned before and after the session. Toys will be put through the dishwasher and sanitised the items too large, will be spared and left for 15 minuets until used again. All children and parents will remain outside and will be asked to bring own cups if they require a drink.</p>	<p>This dose make our risk higher however after talking to families they are struggling with children who were born in lock down and not being able to mix their children.</p> <p>We will follow our risk assessment as we do everyday however we will not greet parents and their children as they are their responsibility we are providing a safe and secure place for this to happen we are on hand for advice and support to these parent should they need it and for the children should parents have any concerns we will direct them to the correct support.</p> <p>This will be held outside and if the weather is not good the session will be canceled.</p>
<p><b>Before and after School</b></p>	<p>Children mixing as only a small setting</p>	<p>We have informed all parents who attend this that we will be mixing children as we do not have the staffing capability or funding to have more staff to cover all groups we have we are still keeping this group small and are only having 15 children in this group from the local school.</p>
<p>REVIEWED BY: Jacqueline Stratford-Parker Victoria Stratford Discussions with Vicky Noble and Annie Wells and Becky Burton</p>	<p>COMMENTS: <b>We have removed a lot more red and changed it to yellow as much as it is still a challenge we feel more confident in handling it. The summer will be a new challenges and agin in September when we hope to have everyone back in the setting we are looking at plans now at how to adapted every more for the younger children who struggle as it is with chose use and put away and who have no boundaries this is when it will be hard with respect of limited resources and not being able to just have it.</b></p>	<ul style="list-style-type: none"> <li>• We have managed the Holiday pick up and drop of and kept children in their groups as the woodland has lots of space children are not on top of each other and lost of spacial games played.</li> <li>• We have added two mare hand washing stations and toilets so there are three one for each group.</li> <li>• Children really enjoying the outdoors and those that were acksure have come out of them selves no end.</li> <li>• We have produced the gruffly signs out and are out for children to be reminded of keeping apart and washing hands. This is working well.</li> </ul>

	<p><b>September 2020</b>  <b>We are pleased with how our holiday club has gone with more children and how well staff have managed all area along with the children extra hand washing facilities have been made for the woodland and extra toilet facilities.</b></p> <p><b>We have managed cleaning and staggered cleaning using the dishwasher though out the day.</b>  <b>We are going to carry on as have this summer in September and re-address in October.</b></p>	<p><b>September back up and running.</b></p> <p>We are happy with how the setting is running all staff and children seem to be coping well with the change and we have had positive feed back from parents. We have sent out new sickness policy related to COVID-19 with diagrams and tables that are easy to follow should we have a suspected case. Along with this information is reference to the common cold and flue and allergies to help support parents and families.</p> <p>We are pleased with how the first proper week has gone and what it looks like we are keeping the cleaning up through out the day and the children all seem happy and have come back well new children have started and seem to be settling in ok too. We have shortened our day to manage the cleaning at the end of a day too.</p>
<p><b>December 2020</b>  All as above we have introduced some cushions and blankets for the children to play with, we Milton them at the end of each day.</p> <p>Children sill in their groups woodland, Puddle and Diddily still together this will be looked at agin in January depending on number.s.</p> <p>Changing isolation time from 14 days to 10 days from this point forward vaccination has started to be rolled out will see what happens here.</p>	<p><b>January 2021</b>  <b>We have closed our Befor and After school as we do not have a area that they can just go with having more puddle Ducks children attending.</b></p> <p><b>Since government lock down in schools we have had to reduce our day to 9-3 so staff can collect their own children. Staff still worried as to why we are still open to all and everyone is asked to stay at home.</b></p> <p><b>We are managing this the best we can collecting children for the car not mixing woodland children they do not come in to the building go state to the woodland.</b></p> <p><b>Only mixing Puddle and dilldili if we have low numbers. Trying to interact With children not attending.</b></p>	